

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 10/16/18

Tuesday, September 18, 2018

Regular Meeting

James A. Green School

PRESENT:

R. Maxwell, Pres.
T. Prestigiacomo
J. Williams
J. Schmid
M. Huddleston
J. Izzo

ABSENT:

S. Hongo

OTHERS PRESENT:

L. Rhone
T. Jenny
R. Leavitt
C. Chrisman
D. McCormack (Adm. Intern)
M. Primeau
J. Radley
Leah Zilkowski (Student BOE member)

PRESIDING OFFICER:

Robert Maxwell, President

The new staff dinner was held in the high school cafeteria from 5:00 to 6:00 p.m.

New Staff
Dinner

Following the audit committee meeting in high school conference room 173, the regular board meeting was called to order at 6:15 p.m. in the high school cafeteria.

Call to Order

Mr. Maxwell asked everyone to rise and recite the Pledge of Allegiance.

Pledge to
the Flag

EX OFFICIO BOARD MEMBER FOR 2018-19

The Board members and administrators welcomed high school student government representative, Leah Zilkowski, as the ex officio board member for school year 2018-19.

Welcome
Ex Officio
Board
Member
2018-19

MINUTES

Motion by Mrs. Prestigiacomo, second by Mrs. Izzo, to approve the minutes of August 21, 2018, as presented.

Approve
Minutes
8/21/18

Ayes All – Motion Carried 6:0

REGIONAL PROGRAM OF EXCELLENCE (Summer 2018 Internship Experience)

Kaitlyn LaGrange spoke about her experience at the Folts Home in Herkimer, NY in the field of Physical Therapy. She thanked the Board of Education for the opportunity to attend this internship.

Regional
Program for
Excellence

AUDIT REPORT FOR 2017-18

Mr. Michael Rossi from West & Company, CPAs PC reviewed with the Board of Education the findings of the annual audit report for school year 2017-18. The Report and Management Letter were reviewed by Mr. Rossi. (See attached Management Letter). Mr. Rossi congratulated the district on a clean audit for 2017-18.

Audit Report
for 2017-18

Based on the report of West & Company and recommendation of the audit committee, a motion was made by Mr. Schmid, second by Mrs. Williams, to accept the annual audit report of West & Company, CPSs PC for school year 2017-18. See attached audit committee meeting minutes.

Approve
Audit Report
2017-18

Ayes All – Motion Carried 6:0

Presentation
Greater
Mohawk
Valley
Land Bank

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Adopt
Resolution
5/50 Tax
Remittance
GMVLB

Correspond.

- Correspond.

Approve Financial Items

Approve Financial Items

That General Fund Schedule #A-10 in the sum of \$123,686.06; General Fund Schedule #A-11 in the sum of \$442,486.83; General Fund Schedule #A-12 in the sum of \$528,744.88; School Lunch Fund Schedule #C-3 in the sum of \$3,244.43; Special Aid Fund Schedule #F-1 in the sum of \$7,984.00, Capital Fund Schedule #HB-2 in the sum of \$38,475.00 and Capital Fund Schedule #HB-3 in the sum of \$31,853.61 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve
Payment of
Warrants

To accept the Treasurer's Report for July 2018 as presented and to accept the Treasurer's Report for August 2018 as presented.

Acpt.Treas.
Rept. 7/2018
Rept. 8/3018

Ayes All – Motion Carried 6:0

REPORTS

Reports
Elem. Rept.

Elementary School Report – Mrs. Chrisman – Attached

K-6 Open House will be held on September 20th. A special thank you to our local business (Big M, Dollar General, Kinney Drugs and the Salvation Army) for their donations to our students – backpacks containing food items inside and many other school supply items.

Middle School Report – Mrs. Leavitt – Attached

MS Report

Mrs. Leavitt is currently working on Recess Guidelines.

High School Report – Mr. Jenny - Attached

HS Rept.

School is off to a good start. The new school webpage should be ready soon.

Administrative Intern Report – Ms. McCormack – Attached

Adm. Intern
Report

Ms. McCormack is pleased to be working with Mrs. Chrisman and Mrs. Rhone on her internship.

Athletic Report – Mr. Izzo – Attached

AD Report

Physical Education classes will now include archery and our PE teachers have received the appropriate training to conduct these classes. Mr. Izzo also requested approval of the Section III Combining Sports Contract with OESJ.

Approve Section III Combining Sports Contract

Combine
DCS &
OESJ
Wrestling

Motion by Mrs. Izzo, second by Mrs. Huddleston, to authorize combining the OESJ wrestling program with the DCS wrestling program for school year 2018-19 with DCS designated as the host district.

Ayes All – Motion Carried 6:0

Buildings & Grounds Report – Mr. Redmond - Attached

Build/Grounds

Transportation Report – Mr. Stack - Attached

Transport.

Special Education Report – Mrs. Primeau

Spec. Ed.
Report

Mrs. Primeau reported that the preschool evaluation process has now changed. The district no longer needs to rely on outside agencies to provide evaluation services for OT and PT, as we now employ staff who can provide these services in-house. This will allow the district to provide critical services to our preschool students much sooner than previously.

Motion by Mrs. Prestigiacomo, second by Mrs. Williams, to accept the above reports as presented.

Accept
Bldg. Repts.

Ayes All – Motion Carried 6:0

PRIVILEGE OF THE FLOOR

Privilege of
the Floor

Mrs. Alicia Rice reported that the Fire Prevention Team will be attending Open House and the first Fire prevention programs to be held on October 10-12, 2018.

OLD BUSINESS

Old Business

- a. Update – 2015 Capital Project – Phase II (Boiler Replacement, Bus Garage Bathroom, Connectivity for Generator):

Update
2015 Capital
Project
Phase II

Boiler Replacement - 98% complete. Need to address issue with the flue.

Bus Garage Bathroom – Approved by State Education Department. Building Permit Issued.

Connectivity for Generator – Approved by State Education Department.

(Request for bids for the bathroom project and generator project will be advertised early October)

- b. Update – Sale of Real Property – Mrs. Rhone
Nothing new to report.

Update
Sale of Real
Property

- c. District-wide School Safety Plan for 2018-19

Motion by Mrs. Prestigiacomo, second by Mrs. Huddleston, to approve the District-Wide Safety Plan for 2018-19 as presented.

District-wide
School
Safety Plan

Ayes All – Motion Carried 6:0

NEW BUSINESS

New
Business

- a. Memorandum of Agreement between DCSD and DTA

Motion by Mrs. Williams, second by Mrs. Huddleston, to approve the Memorandum of Agreement between the Dolgeville Central School District and the Dolgeville Teachers' Association dated September 18, 2018, regarding Schedule of Pay for Extra Duties 2017-2020; Index Factor as attached. Position: Outdoor Club.

Approve
Memo of
Agree.
DCSD &
DTA

Ayes All – Motion Carried 6:0

- b. Extraclassroom Clubs and Advisors for 2018-19

Motion by Mrs. Prestigiacomo, second by Mrs. Williams to approve the Extraclassroom Clubs and Advisors for school year 2018-19 as attached.

Extraclass
Clubs/Adv.

Ayes All – Motion Carried 6:0

- c. Designate NYSSBA Voting Delegate

Motion by Mrs. Izzo, second by Mrs. Huddleston, to designate Mrs. Jennifer Williams as the NYSSBA Annual Business Meeting Voting Delegate this year at the NYSSBA Convention in New York City and to designate Mr. Robert Maxwell as the alternate voting delegate.

Designate
NYSSBA
Conference
Voting
Delegate &
Alternate

Ayes All – Motion Carried 6:0

- d. Building Safety Plan (7-12) for 2018-19

Motion by Mrs. Prestigiacomo, second by Mr. Schmid, to approve the Building Safety Plan (7-12) for 2018-19. (Confidential Document).

Approve
Bldg.Safety
Plan 7-12

Ayes All – Motion Carried 6:0

- e. Create Auditorium Program Coordinator position and Stipend

Motion by Mrs. Izzo, second by Mrs. Huddleston, upon the recommendation of the superintendent, to create an Auditorium Program Coordinator with stipend of \$2,500.00 and to approve the appointment of Jeanette Antonoff to that position for 2018-19. (See attached job description).

Create
Auditorium
Program
Coord.
Position &
Stipend

Ayes All – Motion Carried 6:0

- f. Minimum Wage Discrepancy Correction Proposal

After review of the current CSEA Employment Contract for the period July 1, 2018 through June 30, 2021 (*approved at June 19, 2018 board meeting*), it was noted that there is a minimum wage discrepancy on page 13 of the contract, which must be corrected. After discussion regarding same, a motion was made

Approve
CSEA Min.
Wage
Discrepancy

by Mrs. Izzo, second by Mrs. Huddleston, to approve and implement the minimum wage discrepancy correction as attached.

Correction

Ayes All – Motion Carried 6:0

g. Girl Scout Gold Award Project – Architect Discussions

Student, Brianna Potts, is working on a Girl Scout Gold Award Project and is gathering information about installing restroom facilities at the athletic fields. The board would like to encourage Brianna to contact the district's architect and advocate for a donation of architectural services of 1-2 hours toward her project.

Girl Scout
Gold Project
Architect
Discussions
B. Potts

INFORMATION ONLY

Bldg. Uses

- a. Building Use Requests approved by Superintendent
 - 1) Amy Murphy – Conduct 50 Year Class Reunion Tour – 9/15/18 – 12:30 – 3:30 p.m.
 - 2) Brenda Barton – Use HS Cafeteria – Girl Scout Leader Meetings – First Tuesdays of the month for 2018-19
 - 3) Courtney LaQuay – Use Elementary Playground – 8/30/18 – 1st Grade Meet & Greet
 - 4) Amy Murphy – Use Weight Room – Open Weight room for cheerleaders
- b. Memo from BOCES District Superintendent Re: Initiatives from Forum & District Superintendent Salary Cap

Motion by Mrs. Izzo, second by Mrs. Prestigiacomo, to authorize Superintendent, Lynn Rhone, to send a letter to Governor Andrew Cuomo in support of updating the District Superintendent Salary Cap as per attached.

Authorize
Letter Re:
District Supt.
Salary Cap

Ayes All – Motion Carried 6:0

- c. DCS 2018 Recess Guidelines Draft – Mrs. Leavitt

BOARD FORUM

Board
Forum

Mrs. Izzo – Welcome to our student board representative and to our administrative intern. Pleased that Grades K and 1 now have more time to eat their lunches and that training is being provided to the lunch monitors. My meeting with Pauline Williams went well and thank you to Mrs. Rhone for sending out letter to parents regarding lunch procedures. I see there is a new handwriting program for DES, hope that goes well. I like the 7th Grade bagel breakfast. Pleased to see that Archery has been added to the PE classes. The principal's cabinet is great. Looking forward to parent portal on the website. Thank you to Mrs. Rhone for the Friday updates.

Mrs. Huddleston – Welcome to our student board representative, our administrative intern and to our new faculty and staff. The building looks great. I am impressed with the program for teaching the ABCs to our Kindergartners.

Mr. Schmid – Welcome to Leah Zilkowski and Ms. McCormack. Thank you to Mr. Michael Rossi of West and Company. Good luck to our faculty, staff and students as they begin a new school year.

Mrs. Williams – Welcome to Leah Zilkowski, Ms. McCormack and new staff. Thank you to Pauline Williams and her staff for the new staff dinner tonight. HS Open House was wonderful. Good luck to all sports teams and am looking forward to the new school website.

Mrs. Prestigiacomo – Welcome Leah Zilkowski, Mr. McCormack and all new staff. The dinner was great. Toddler Time and the Dolgeville-Manheim Library begins this Friday for 6 weeks and is for children 18 months to 3 years old.

Mr. Maxwell – Please note the following upcoming events planned by the Dolgeville-Manheim Historical Society:

- Saturday 9/22/18 @ 10:00 a.m. – The Museum will host a reception to honor the opening of the Alfred Dolge Cross Country Track at DCS.
- Sunday 9/30/18 @ 2:00 p.m. – Auskerada Place – Bob Schmid will presenting a program about the iron mines in Salisbury.
- Tuesday 10/30/18 – The Historical Society will tour the former Dr. Strobel home purchased by Society member Barbara Campbell.
- Thursday 12/6/18 – The Historical Society will have their annual Christmas Dinner at Parkside Court.

EXECUTIVE SESSION

Enter
Executive
Session

Motion by Mrs. Prestigiacomo, second by Mrs. Williams, to enter executive session at 8:20 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person and to discuss student issues.

Ayes All – Motion Carried 6:0

Mrs. Allen was excused during Executive Session. Mrs. Rhone as Deputy District Clerk recorded remainder of minutes.

Motion by Mrs. Prestigiacomo, second by Mrs. Izzo, to return to regular session at 9:40 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 6:0

CSE/CPSE MINUTES AND RECOMMENDATIONS - NONE

Motion by Mrs. Izzo, second by Mrs. Williams, to approve the CSE/CPSE Minutes and Recommendations covering the period 6/15/18 through 9/12/18 as attached.

CSE/CPSE
Min. & Rec.
6/15/18 -
9/12/18

Ayes All – Motion Carried 6:0

PERSONNEL

Personnel
Actions

Compensation for Unused Vacation Days

Motion by Mrs. Huddleston, second by Mrs. Izzo, to approve the recommendation of the superintendent that Sandra Allen receive payment for unused vacation days for 2017-18 as per attached.

Unused
Vacation
Days
S.Allen

Ayes All – Motion Carried 6:0

Motion by Mrs. Huddleston, second by Mrs. Izzo to accept and approve the following personnel items:

To accept the resignation of Kelly Cave as Special Education Teacher effective September 7, 2018.

Accpt.Resign
K. Cave

To grant to Emily Briggs, Special Education Teacher, two days of unpaid leave on October 4, 2018 and October 5, 2018.

Grant Unpd.
Leave
E. Briggs

To grant to Trista Simpson, Special Education Teacher, two FMLA days on October 25, 2018 and October 26, 2018.

Grant FMLA
T. Simpson

To accept the resignation of Jessica Bladek as Long Term Substitute TA (ISS Room) effective September 30, 2018.

Accpt.Resign
J. Bladek
LT TA Sub

To accept the resignation of Bruce Risley at boys modified soccer coach for 2018-19 effective September 19, 2018.

Acptt.Resign
B. Risley
Soccer

To approve the appointment of Susan Butler to the following long term substitute position:

Appr.Appt.
S. Butler
LT Sub

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date
Temp.	Long Term Substitute Teacher	100%	NA	Perm Cert. N, K & Gr. 1-6 9/1/82 Sch.Dist.Adm. 2/1/04	1/200 th of Step 1 of the DTA Salary Schedule	9/6/18 to date TBD	To fill leave of T. Feldman

To approve the appointment of Carden Smith to the following long term substitute position:

Appr.Appt.
C. Smith
LT Sub

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date
Temp.	Long Term Substitute Teacher	100%	NA	Uncertified	1/200 th of Step 1 of the DTA Salary Schedule	9/6/18 – 9/28/18	To fill vacant special education position in Middle School

To approve the appointment of Jessica Bladek to the following long term substitute position:

Appr.Appt.
J. Bladek
LT Sub

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date
Temp.	Long Term Substitute Teacher	100%	NA	Uncertified	Step 1 of the DTA Salary Schedule	10/1/18 – 6/30/19	To fill vacant special education position in Middle School

To approve the appointment of Carden Smith to the following long term substitute position:

Appr.Appt.
C. Smith
LT Sub

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date
Temp.	Long Term Substitute Teacher	100%	NA	Uncertified	Step 1 of the DTA Salary Schedule	10/1/18 – to date TBD	To fill leave of M. Rathbun TA in IT Dept.

Substitutes

To approve the re-appointment of Pamela Fugelso as substitute Teacher/TA to sublist.

P.Fugelso

To approve the re-appointment of Joanne Williams as substitute Teacher/TA to sublist.

J. Williams

To approve the appointment of Nancy Tangorra as substitute Teacher/TA.

N.Tangorra

To approve the appointment of Zachary Coffin as substitute Teacher/TA.	Z. Coffin
To approve the appointment of Chelsea Wozniak as substitute Teacher/TA.	C. Wozniak
To approve the appointment of Cindy Briggs as substitute clerical worker.	C. Briggs
To approve the Memorandum of Agreement between Doris Healey and the Dolgeville Central School District for increased security and access to the elementary building from 7:30-8:00 a.m. effective September 1, 2018 at a rate of 1/200 th of her current salary for the 2018-19 school year only.	Approve MOA D. Healey
Vote: Mrs. Huddleston – Aye Mrs. Prestigiacomo – Abstain regarding Joanne Williams Mrs. Izzo – Aye Mr. Hongo - Absent Mr. Maxwell – Aye Mr. Schmid – Aye Mrs. Williams – Aye	

Motion Carried.

APPROVE STIPEND RECOMMENDATION FOR 2018-19 (Not included on 6/19/18 list)	Approve
Motion by Mrs. Williams, second by Mrs. Izzo to approve the following additional stipend for 2018-19:	Stipend for
Tax Collector Stipend – Jennifer Winkler - \$1,294.00	2018-19

Ayes All – Motion Carried 6:0

APPROVE STIPEND FOR EXTRAClassROOM CENTRAL TREASURER	Approve
Motion by Mrs. Huddleston, second by Mr. Schmid, to authorize a stipend for the Extraclassroom Central Treasurer, Sandra Allen, in the sum of \$5,000.00 for 2018-19.	Stipend for
	Extraclass
	Cent.Treas.

Ayes All – Motion Carried 6:0

ADDITIONAL NON RESIDENT STUDENT REQUESTS FOR 2018-19	Approve
Motion by Mr. Schmid, second by Mr. Izzo, to approve the following additional non resident student requests for 2018-19:	Non Res.
	2018-19

Hailie Cochis for child, Jada Cochis	Grade 7	OESJ (Home District)
Makayla Hadcock for child, Paisley Sutton	Grade PK	Herkimer (Home District) – Waiting List
Veronica Siver for child, Blake Siver	Grade PK	OESJ (Home District) – Waiting List

Ayes All – Motion Carried 6:0

FUTURE MEETINGS	Future
Regular Meeting – Tuesday, October 16, 2018	Meetings
NYSSBA Conference in NYC – October 25-27, 2018	
Regular Meeting – Tuesday, November 20, 2018	
Regular Meeting – Tuesday, December 18, 2018	
Regular Meeting – Tuesday, January 15, 2019	

ADJOURNMENT

Adjournment

Motion by Mrs. Izzo, second by Mrs. Williams, to adjourn at 9:50 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen

District Clerk

Lynn K. Rhone

Deputy District Clerk