

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 9/18/18

Tuesday, August 21, 2018	Regular Meeting	James A. Green School
PRESENT:	ABSENT:	OTHERS PRESENT:
R. Maxwell, Pres. S. Hongo, VP T. Prestigiacomo J. Williams J. Izzo M. Huddleston	J. Schmid	L. Rhone C. Chrisman J. Radley
		PRESIDING OFFICER: Robert Maxwell, President
The regular meeting was called to order at 6:00 p.m. in the high school library.		Call to Order
Mr. Maxwell asked everyone to rise and recite the Pledge of Allegiance.		Pledge to the Flag
MINUTES		Approve Minutes
Motion by Mr. Hongo, second by Mrs. Prestigiacomo, to approve the minutes of July 17, 2018 (regular meeting), the minutes of August 7, 2018 (special meeting – Public Hearing on Sale of Real Property) and the minutes of August 14, 2018 (special meeting – Vote on Sale of Real Property), as presented.		7/17/18 8/7/18 8/14/18
Ayes All – Motion Carried 6:0		
CORRESPONDENCE		Correspond.
a. Letter from Village of Dolgeville Mayor enclosing Resolution adopted by the Village of Dolgeville in support of the DCS Sale of Real Property to Little Falls Hospital		
b. School Board Institute – The following certificates of achievement were presented to:		
1) Jennifer Williams – New School Board Academy, Fiscal Oversight Fundamental Training		
2) Julie Izzo – New School Board Academy, Fiscal Oversight Fundamental Training		
3) Robert Maxwell – Participation in School Board Professional Learning Activities - 2018		
4) Marie Huddleston - Participation in School Board Professional Learning Activities - 2018		
FINANCIAL		Approve Financial Items
Motion by Mrs. Williams, second by Mrs. Prestigiacomo, to approve the following financial items:		
That General Fund Schedule #A-5 in the sum of \$89,791.13; General Fund Schedule #A-6 in the sum of \$586,795.69; General Fund Schedule #A-7 in the sum of \$213,857.21; General Fund Schedule #A-8 in the sum of \$130,133.21; General Fund Schedule #A-9 in the sum of \$119,512.14; School Lunch Fund Schedule #C-2 in the sum of \$3,702.84; and Capital Fund Schedule HB-1 in the sum of \$17,575.00 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.		Approve Payment of Warrants
To accept the Treasurer’s Report (Unreconciled) for July 2018 as presented. The reconciled Treasurer’s Report for July 2018 will be presented at the August BOE meeting.		Accpt.Treas. Rept. 7/2018
Ayes All – Motion Carried 6:0		
Motion by Mr. Hongo, second by Mrs. Izzo, to adopt the following tax levy resolution:		Approve Tax Levy Resolution
BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, a tax levy of \$4,851,196.00 be approved for 2018-2019, representing a 1.99% increase over 2017-2018 as presented to the voters in May, 2018 as attached.		
Ayes All – Motion Carried 6:0		
REPORTS		Reports
<u>Elementary School Report</u> – Mrs. Chrisman – Attached		Elem. Rept.
There was discussion regarding PreK enrollment – residency vs. non-residency.		
<u>Middle School Report</u> – Mrs. Leavitt – Attached		MS Report
<u>High School Report</u> – Mr. Jenny - Attached		HS Rept.
<u>Athletic Report</u> – Mr. Izzo – Attached		AD Report
Mr. Izzo thanked the custodians for their assistance with the gym floor painting donated by Gehring Tricot. There was also discussion regarding the scorekeepers this year.		
<u>Buildings & Grounds Report</u> – Mr. Redmond - Attached		Build/Grounds
Mrs. Huddleston inquired as to the status on the bleachers damaged in the windstorm.		

Transportation Report – Mr. Stack - Attached

Transport.

The State Route 29A bridge over the East Canada Creek in Stratford is scheduled to re-open on October 12th. Mr. Stack is working to resolve the student safety issue resulting from the garbage dumpsters being located near the bus circle, forcing students to walk too close to the parking lot as busses are exiting. Mr. Stack also advised the board that Bus #83 can no longer be used for student transportation and may be disposed of.

Equipment Disposal

Equipment Disposal
Bus #83

Motion by Mrs. Izzo, second by Mrs. Huddleston, to declare Bus #83 as excess and to be disposed of and/or sold at the discretion of the district.

Ayes All – Motion Carried 6:0

Motion by Mrs. Prestigiacomo, second by Mrs. Williams, to authorize Bus #83 be delivered to the Village of Dolgeville Department of Public Works in exchange for repair of the bus garage parking lot pavement to be performed by the Dolgeville DPW.

Bus #83
Deliver
to DPW

Vote: Mrs. Prestigiacomo – Aye Mr. Hongo – Abstain Mr. Schmid – Absent
Mrs. Williams – Aye
Mr. Maxwell – Aye
Mrs. Huddleston – Aye
Mrs. Izzo – Aye

Motion Carried.

Motion by Mrs. Prestigiacomo, second by Mrs. Huddleston, to accept the above reports as presented.

Accept
Bldg. Repts.

Ayes All – Motion Carried 6:0

PRIVILEGE OF THE FLOOR

Privilege of
the Floor

Miss Hannah Stack presented her Girl Scout Gold Award Project to the Board as attached. She is looking to make enhancements to the exit road area.

Mrs. Allicia Rice thanked the BOE for its support of the fire prevention programs. Preparations are being made for this coming school year. Mrs. Rice also requested a copy of the tax levy information.

Motion by Mrs. Huddleston, second by Mrs. Izzo, to approve the Gold Award Project of Hannah Stack as attached.

Hannah
Stack
Approve
Gold
Award
Project

Vote: Mrs. Huddleston – Aye Mrs. Williams – Abstain Mr. Schmid – Absent
Mrs. Izzo – Aye
Mr. Maxwell – Aye
Mr. Hongo – Aye
Mrs. Prestigiacomo – Aye

Motion Carried.

OLD BUSINESS

Old Business

- a. Update – 2015 Capital Project – Phase II (Boiler Replacement, Bus Garage Bathroom, Connectivity for Generator):
- Update
2015 Capital
Project
Phase II
- Boiler Replacement is 98% complete.
Bus Garage Bathroom is still pending State Education Department approval.
Connectivity for Generator has been approved by the State Education Department. Mrs. Rhone and Mrs. Radley will be meeting with the Synthesis (architect) and LeChase Construction.

- b. Update – Sale of Real Property – Mrs. Rhone
- Update
Sale of Real
Property
- The Vote was successful and the sale can now move forward. Regarding the SEQR (State Environmental Quality Review), it should be noted that if an environment issue is discovered by Little Falls Hospital as they begin the construction process (within 180 days – November 8th), the Hospital would have two options – (1) Resolve the problem themselves or (2) Restore the property back to original condition and return the property to the District. If an environmental issue is discovered by Little Falls Hospital after November 8th, the Little Falls Hospital would be responsible for resolving the issue.

- c. Update – Smart Bond – Mrs. Radley - Attached
- Smart Bond

- d. Update – Retirement Contributions Reserve – Mrs. Radley – Attached
- Retirement Reserve

e. Update – Crowd Funding – Mrs. Chrisman/Mrs. Rhone – Attached

The legal advice received recommends that the district clarify its policies and procedures regarding the accepting of donations, while keeping safety and security as priority. Another policy to consider is the district’s solicitation policy.

Crowd
Funding
Legal Advice

f. Update – Bus Transportation Request for personal use

The legal advice received recommends that school districts generally not allow this request as it would be a gift of public funds.

Personal Bus
Request
Legal Advice

NEW BUSINESS

New
Business

a. Adult Lunch Prices

Motion by Mr. Hongo, second by Mrs. Prestigiacomio, to approve the following adult meal price for school year 2018-19: \$3.69 + .30 tax = \$3.99 per meal, as per attached memo from Mrs. Pauline Williams, School Lunch Manager.

Ayes All – Motion Carried 6:0

Approve
Adult Meal
Price
2018-19

b. DCS Wellness Policy for 2018-19

Following a lengthy discussion, a motion was made by Mr. Hongo, second by Mrs. Izzo, to adopt the DCS Wellness Policy for 2018-19 as attached.

Ayes All – Motion Carried 6:0

Adopt
Wellness
Policy

c. District-wide School Safety Plan for 2018-19

The District-wide School Safety Plan for 2018-19 was distributed for 1st reading and public comment.

Ayes All – Motion Carried 6:0

1st Reading
District-wide
Safety Plan

d. Building Safety Plan (PreK-6) for 2018-19

Motion by Mrs. Izzo, second by Mrs. Prestigiacomio, to approve the Building Safety Plan (PreK-6) for 2018-19. (Confidential Document).

Ayes All – Motion Carried 6:0

Approve
Bldg.Safety
Plan PK-6

e. Town of Manheim Request

Motion by Mrs. Prestigiacomio, second by Mr. Hongo, to approve the request of the Town of Manheim for use of the pavilion picnic tables for the Manheim Family Fun Day at the Farm Event to be held on Saturday, August 25, 2018, at the Raycliff Farm located at 795 Snells Bush Road, Little Falls, NY.

Ayes All – Motion Carried 6:0

Approve
Town of
Manheim U
Use Picnic
Tables

f. Equipment Disposal

Motion by Mr. Hongo, second by Mrs. Williams, to declare pole vault mats as excess and to be disposed of at the discretion of the district as attached.

Ayes All – Motion Carried 6:0

Equipment
Disposal
Pole Valt
Mats

INFORMATION ONLY

Bldg. Uses
Approved

- a. Building Use Requests approved by Superintendent

 - 1) Lindsay Randall – Use HS Cafeteria – Girl Scout Junior Troop 147 Meetings - 2018-19 school year
 - 2) Julie Izzo – Use HS Cafeteria – Brownie Troop 303 Meetings – 2018-19 school year
 - 3) Daniel Zilkowski – Use Weight Room, and Gym 1 and 2–Football Practice–August 2018
 - 4) Daniel Zilkowski – Use Gym 1 and 2 – Football Practice (inclement weather)– September 2018 to end of season
 - 5) John Huddleston – Use Gym 2 – Adult Basketball – Sunday evening from 4:30-5:30 pm
- b. Information on BOCES Board Forum – Visioning 2030

BOARD FORUM

Board
Forum

Mrs. Huddleston – The building looks great! Thank you to the custodians. Thank you to Theresa for working with the Library Program. Thank you to the voters for coming out on August 14th. The gym floors look great.

Mrs. Izzo – Thank you for the discussion on the Wellness Policy. Thank you to Mr. Jenny for the letters mailed home. Looking forward to the new DCS webpage and parent portal. The gym floors look great! PARP Theme will be “Chill Out and Read.” PARP is a great program and the Water Safari tickets are a great incentive.

Mrs. Williams – Thank you to Mr. Jenny and Mrs. Leavitt for the letters mailed home. Thank you for STEAM camp – It is a great, hands-on experience with computer coding!

Mrs. Prestigiacomo – The gym floors look great! Thank you to Marylou and Crystal for helping with the Library Program. Toddler Time is scheduled for the last 2 weeks of September and all of October.

Mr. Hongo - The building looks great! The gym floors look nice!

Mr. Maxwell – The Historical Society had a nice group of student workers this year and they want to return next year. The Village of Dolgeville Waste Water Treatment Plant is preparing a study guide for students to review before visiting the filtration plant. This visit is very interesting and makes a great science lesson. Dolgeville also has the first water-powered generator in the world.

EXECUTIVE SESSION

Enter
Executive
Session

Motion by Mr. Hongo, second by Mrs. Prestigiacomo, to enter executive session at 8:20 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person and to discuss student issues.

Ayes All – Motion Carried 6:0

Motion by Mr. Hongo, second by Mrs. Williams, to return to regular session at 9:00 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 6:0

CSE/CPSE MINUTES AND RECOMMENDATIONS - NONE

CSE/CPSE

PERSONNEL

Personnel
Actions

Motion by Mrs. Williams, second by Mrs. Prestigiacomo, to accept and approve the following personnel items:

To accept the resignation of Kathie Walrath as part time food service worker, effective June 30, 2018.

Accpt.Resign
K. Walrath

To accept the resignation of Melanie Perkins as cafeteria/recess monitor, effective June 30, 2018.

Accpt.Resign
M. Perkins

To approve the disability/maternity/FMLA leave request of Cassie Conway, English Teacher, covering the period beginning November 12, 2018 through February 4, 2019.

Appr.
Mat. Lv.
C. Conway

To approve the military deployment leave request of Frank Engle, Social Studies Teacher, covering the period beginning September 1, 2018 through June 30, 2019.

Appr.
Military
Deployment
Leave

To accept the resignation of Frank Engle as Middle School Student Council Advisor effective August 22, 2018, due to his military deployment.

Accpt.Resign
F. Engle

To approve the appointment of Mark Rauch to the following position, replacing A. Jones:
(Annie Jones returning to the elementary building)

Appr.Appt.
M. Rauch
Spec.Ed.

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date Probationary Period
10 Mo.	Special Education Teacher 9 th Grade	100%	Special Education	Permanent Spec. Ed. 9/1/08 Permanent Mathematics 7-12 9/1/08	Step 17 of DTA Salary Schedule \$61,202.00 + Credit Hours \$2,730.00	9/1/18	9/1/21 3 Yr. Probation

To approve the appointment of Chante Willis to the following position (*vacant position now required*):

Appr.Appt.
C. Willis
PT Cafe

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date
10 Mo	PT Cafeteria Worker	Approx. 4 hrs. per day	None	None	\$11.10/hr.	9/1/18	

To approve the appointment of Megan Williams as substitute Teacher/TA.

Appr. Appt.
M. Williams
Sub. T/TA

To approve the amended appointment information for Jodi Karla as follows:
(original appointment at 6/19/18 BOE meeting – *amendments in red*)

Approve
Amended
Appt. Info.
J. Karla

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date Probationary Period
10 Mo.	Occupat. Therapist	100%	None	Registered License No. 006784 Exp. 12/18	Step 24 of the DTA Salary Schedule \$72,129.00	8/20/18	Civil Service Permanent Appt Currently an OT

To approve the amended appointment information for Deavon Eysaman as follows:
(original appointment at 6/19/18 BOE meeting – *amendments in red*)

Approve
Amended
Appt. Info.
D. Eysaman

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date Probationary Period
10 Mo.	Speech-Language Pathologist	100 %	Speech-Remedial	Registered License No. 024114 Exp. 12/19	Step 6 of the DTA Salary Schedule \$47,447.00	8/20/18	9/1/22 4 Yr. Probation

To approve the appointment of Karen Spence as substitute cafeteria worker.

Appr. Appt.
K. Spencer
Sub. Café.

To approve the re-appointment of Sherry Gross to the following position:

Appr. Appt.
S. Gross
Bus Monitor

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date Probationary Period
10 Mo	Bus Monitor	4 hrs. per day	None	None	\$8,788.00 (3.5% over 2017-18)	9/1/18 – 6/30/19	1 Year Appt.

To approve the appointment of Sheryl Cool as substitute bus monitor.

Appr. Appt.
S. Cool
Sub. BusMon

To approve the appointment of Nicholas Coffin as unpaid soccer coach for 2018-19 (Step 1).

Appr. Appt.
N. Coffin
Unpd. Soccer

To approve the appointment of Jessica Bladek to the following position:

Appr. Appt.
J. Bladek
LT TA Sub

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date
Temp.	Long Term Sub. TA	100%	NA	Working toward Teaching Asst. Level 1	\$80.00 per day	9/1/18 – 6/30/19	To fill leave of G. Farquhar III

To approve the appointment of Amanda Turnbull to the following position:

Appr. Appt.
A. Turnbull
LT Tea. Sub

Appt.	Title	%	Tenure Area	Certification	Rate	Effective Date	Expiration Date
Temp.	Long Term Substitute Teacher	100%	NA	Initial Certificate Social Studies 7-12 5/4/18 Initial Ext. Annot. Social Studies 5/6 5/4/18	1/200 th of Step 1 of the DTA Salary Schedule	9/1/18 – 6/30/19	To fill military Deployment of F. Engle

To approve the appointment of the following substitute lists for school 2018-19 as attached:
Substitute Teachers/TAs, Substitute Cafeteria Workers, Substitute Cafeteria Monitors, Substitute Clerical Workers, Substitute Custodial Workers, Substitute Nurses and Substitute Transportation Workers.

Approve Sub
Lists for
2018-19

Ayes All – Motion Carried 6:0

APPROVE AMENDED EMPLOYMENT CONTRACTS

Motion by Mrs. Prestigiacomo, second by Mrs. Izzo, to approve the following amended employment contracts:
Jessica Radley as Business Manager for the period 7/1/18 – 6/30/21
Sara Martyniuk as Sr. Account Clerk/District Treasurer for the period 7/1/18 – 6/30/21
Sandra Allen as Secretary to the Superintendent/District Clerk for the period 7/1/18-6/30/21

Approve
Amended
Employ.
Contract
Bus.Mgr.
Sr.Acct.Cl.
Sec.toSupt.

Ayes All – Motion Carried 6:0

APPROVE EMPLOYMENT CONTRACT

Motion by Mrs. Prestigiacomo, second by Mrs. Huddleston, to approve the employment contract for Corinne Wilson as Account Clerk/Deputy District Treasurer for the period 7/9/18 – 6/30/21.

Approve
Employ.
Contract
Acct. Cl.

Ayes All – Motion Carried 6:0

APPROVE CONTRACT FOR FINANCIAL ADVISOR SERVICES

Motion by Mrs. Williams, second by Mrs. Izzo, to approve the contract for financial advisory services between the Dolgeville Central School District and R.G. Timbs,Inc. as attached.

Approve
Contract
with
R.G. Timbs, Inc.

Ayes All – Motion Carried 6:0

APPROVE CONTRACT FOR BUSINESS MANAGER CONSULTANT

Motion by Mrs. Prestigiacomo, second by Mrs. Huddleston, to approve the contract for business manager Consultant services between the Dolgeville Central School District and Karen Mettler, as attached.

Approve
Contract
with
Karen Mettler

Ayes All – Motion Carried 6:0

ADDITIONAL NON RESIDENT STUDENT REQUESTS FOR 2018-19

Motion by Mrs. Izzo, second by Mr. Hongo, to approve the following additional non resident student request for 2018-19:

Approve
Non Res.
2018-19

Donna Vogt for child, Blake Williams Grade 6 Little Falls (Home District)

Vote: Mrs. Izzo – Aye Mrs. Williams – Abstain Mr. Schmid – Absent
 Mr. Hongo – Aye
 Mr. Maxwell – Aye
 Mrs. Prestigiacomo – Aye
 Mrs. Huddleston – Aye

Motion Carried.

FUTURE MEETINGS

Future
Meetings

Regular Meeting – Tuesday, September 18, 2018 – New Staff Dinner
Regular Meeting – Tuesday, October 16, 2018
NYSSBA Conference in NYC – October 25-27, 2018
Regular Meeting – Tuesday, November 20, 2018
Regular Meeting – Tuesday, December 18, 2018

ADJOURNMENT

Adjournment

Motion by Mr. Hongo, second by Mr. Maxwell, to adjourn at 9:07 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen

District Clerk