

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 11-17-2020

Tuesday, October 20, 2020

Regular Meeting
In-person / No Public

James A. Green School

PRESENT:

S. Hongo, President
J. Williams, V. President
J. Schmid
M. Huddleston
J. Izzo
R. Maxwell

ABSENT:

C. Spofford

OTHERS PRESENT:

T. Kawryga
C. Chrisman (Excused)
R. Leavitt (Excused)
M. Primeau (Excused)
J. Radley
Sandra Sherwood, BOCES DS

PRESIDING OFFICER:

S. Hongo, President

In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted with only the board members and administrators present (as listed above), while social distancing and using facemasks. The meeting was accessible to the public through video-streaming.

The regular meeting was called to order at 6:00 p.m. in the High School Cafeteria.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge to the
Flag

EXECUTIVE SESSION

Motion by Mr. Schmid, second by Mrs. Williams, to enter executive session at 6:01 p.m. for the purpose of discussing the Superintendent Search with BOCES DS, Mrs. Sandra Sherwood.

Enter
Executive
Session

Ayes All – Motion Carried 6:0

Motion by Mrs. Williams, second by Mr. Maxwell, to return to regular session at 7:15 p.m.

Return to
Regular
Session

Ayes All – Motion Carried 6:0

SCHOOL BOARD RECOGNITION

In honor of School Board Recognition Week, Governor Andrew M. Cuomo proclaimed October 19 - October 23, 2020, as School Board Recognition Week in the Empire State. In honor of same, cards, certificates, candy, calendars, key chains, and technology charger kits were presented to the Board of Education members from various classes and the district. Email recognitions were sent to the board members by Mrs. Jasewicz (Art) and Mrs. Nash (Spanish Class/Club).

School
Board
Recognition

MINUTES

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the minutes of September 15, 2020 (regular meeting) as presented.

Approve
Minutes
9/15/2020

Ayes All – Motion Carried 6:0

Motion by Mrs. Williams, second by Ms. Izzo, to accept the audit/finance committee meeting minutes of September 15, 2020 as attached.

Acpt.Min.
Aud/Fin.
Comm.

Ayes All – Motion Carried 6:0

Motion by Ms. Izzo, second by Mrs. Williams, to accept the audit/finance committee meeting minutes of October 15, 2020 as attached.

Acpt.Min.
Aud/Fin.
Comm.

Ayes All – Motion Carried 6:0

CORRESPONDENCE

Letter from Utica National Insurance Group presenting the district with the 2020 School Safety Excellence Award as attached.

Correspond.
Utica
National

FINANCIAL

Motion by Mr. Schmid, second by Mr. Maxwell, to approve the following financial items:

Approve
Financial
Items

That General Fund Schedule #A-13 in the sum of \$597,149.24; General Fund Schedule #A-14 in the sum of \$334,990.20; School Lunch Fund Schedule #C-4 in the sum of \$737.15; and School Lunch Fund Schedule #C-5 in the sum of \$11,299.84 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve
Payment of
Warrants

To accept the Treasurer's Report for September, 2020 as presented.

Accept
Treas. Rept.

Ayes All – Motion Carried 6:0

REPORTS

Elementary School Report – Mrs. Chrisman – Attached

Reports
Elem. Rept.

High School Report – Mrs. Leavitt - Attached

HS Rept.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Mr. Zilkowski thanked the board for giving input and direction last month so that fall sports were able to proceed. There are three weeks left and Mr. Zilkowski is now planning for the winter sports season. He will present further information at the November 17 BOE meeting as there are different variables to be met in order to conduct indoor sports.

Buildings & Grounds Report – Mr. Redmond - Attached

Build/Grounds

Fire Inspection Report – Mr. Kawryga

Fire Inspect.

Mr. Kawryga reported that the fire inspection was conducted on October 7, 2020, with only 2 minor citations noted. Mr. Kawryga was pleased with the inspection and complimented the faculty and staff on the good report. He also noted that both citations have been corrected and the Certificates of Occupancy will be issued.

Transportation Report – Mr. Stack – Attached

Transport.

Revenue Analysis/Expenditure Analysis Reports for September, 2020 – Mrs. Radley – Attached

Rev/Expend.
Report

Motion by Ms. Izzo, second by Mrs. Huddleston, to accept the above reports as presented.

Acpt.
Bld. Reports

Ayes All – Motion Carried 6:0

OLD BUSINESS

Old Business

a. District Code of Conduct for 2020-2021

Motion by Mr. Maxwell, second by Mrs. Williams to adopt the 2020-2021 District Code of Conduct as presented.

Adopt
District
Code of
Conduct

Ayes All – Motion Carried 6:0

b. District-wide School Safety Plan for 2020-2021

Motion by Mrs. Williams, second by Mrs. Huddleston, to adopt the 2020-2021 District-wide School Safety Plan as presented.

Adopt
District-wide
School
Safety Plan

Ayes All – Motion Carried 6:0

NEW BUSINESS

New Business

a. BOE Policies for 1st Reading and ReviewPolicies
1st Read &
ReviewThe following policies were presented to the BOE for 1st Reading and Review:

- 1) Revised Title IX Notice
- 2) Policy No. 0017 – Student Registration and Pre-Registration to Vote
- 3) Policy No. 5001 (Replaces 5681) – District-wide Safety Plan and Building-level Emergency Response Plans
- 4) Policy No. 5201 (Replaces 5660) – School Food Service Program and Meal Charge Policy
- 5) Policy No. 7501 (Partially Replaces 7250) – Parental Access to Instructional Materials, Third Party Surveys and Marketing Surveys
- 6) Policy No. 7600 (No previous policy) – Providing a Safe Public School Choice to Students who have been Victims of a Violent Criminal Offense
- 7) Policy No. 8204 (No previous policy) – Courses including Dissection of Animals
- 8) Policy No. 8505 (No previous policy) – Skills and Achievement Commencement Credential
- 9) Policy No. 8600 (Renumber/Revise 7211) – Accommodation of Hearing-Impaired Parents

b. Approve Corrective Action PlanApprove
Corrective
Action Plan

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the recommended corrective action plan as attached in response to the annual audit report of West & Company CPSs PC for school year 2019-2020.

Ayes All – Motion Carried 6:0

c. Set School Meal Prices for 2020-2021Set Meal
Prices

Motion by Ms. Izzo, second by Mrs. Williams, to set the following meal prices for school year 2020-2021: Breakfast PK-12 - \$1.35; Lunch PK-12 - \$2.00 and Reduced Lunch/Breakfast - \$.25. Adult prices: Adult Breakfast - \$2.31 plus tax and Adult Lunch - \$4.06 plus tax, effective September 1, 2020.

Ayes All – Motion Carried 6:0

d. Approve Lease Agreement with Herkimer BOCES for PreK ClassroomApprove
Lease
w/BOCES

Motion by Mr. Maxwell, second by Mrs. Huddleston, to approve the Lease Agreement between the Herkimer BOCES and the Dolgeville Central School District for BOCES PreK classroom for 2020-2021 as attached.

Ayes All – Motion Carried 6:0

e. Accept DonationAccept
Donation
A.Williams

Motion by Ms. Izzo, second by Mrs. Huddleston, to accept the donation of 1,000 face masks for all DCS students Gr.K-12 made by senior, Audrey Williams, with the assistance of family and friends.

Ayes All – Motion Carried 6:0

f. Accept DonationAccept
Donation
Hannaford
Caliguire

Motion by Ms. Izzo, second by Mr. Maxwell, to accept the donation an additional 12 cases of Kleenex tissues for the elementary school from Hannaford and Suzanne & Rob Caliguire.

Ayes All – Motion Carried 6:0

- g. Accept Donation
Motion by Mrs. Williams, second by Ms. Izzo, to accept the donation school supplies (glue, crayons, pencils, pencil cases, notebooks, etc.) for the elementary school from Mrs. April Jenison. Accept
Donation
A. Jenison

Ayes All – Motion Carried 6:0

- h. Accept donation
Motion by Mr. Maxwell, second by Mrs. Huddleston, to accept the donation of hand sanitizer, hand soap, KN-95 masks and spray bottles from Zipp True Value Hardware. Accept
Donation
Zipp
True Value

Ayes All – Motion Carried 6:0

INFORMATION ONLY

- a. Updated Reserve Plan – Attached Information
Only
- b. Remington Building Purchase – Successful Vote – 611 Yes votes / 44 No votes

BOARD FORUM

The board members offered the following comments during Board Forum:

- Thank you for all of the BOE recognition gifts presented tonight
- Thank you to Mr. Kawryga for his hard work and leadership
- Thank you to the administration, teachers, and staff for working hard to open school for our students
- Thank you to the parents for their hard work
- The students and athletes are doing a great job keeping safe – wearing their masks, etc.
- Thank you for the many donations received – so appreciated
- Thank you to the teachers for going above and beyond and doing a great job
- Thank you to Mr. Kawryga and Mr. Zilkowski, Athletic Director, for getting our sports program up and running for our athletes.

EXECUTIVE SESSION

Motion by Mrs. Williams, second by Mrs. Huddleston, to enter executive session at 8:33 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s). Enter
Executive
Session

Ayes All – Motion Carried 6:0

Motion by Mrs. Williams, second by Mr. Maxwell, to return to regular session at 9:22 p.m. Return to
Regular
Session

Ayes All - Motion Carried 6:0

CSE/CPSE MINUTES AND RECOMMENDATIONS

Motion by Ms. Izzo, second by Mr. Schmid, to approve the CSE/CPSE Minutes and Recommendations covering the period 9/14/20 through 10/15/20 as attached. CSE/CPSE
Min. & Rec.
9/14/20 -
10/15/20

Ayes All – Motion Carried 6:0

PERSONNEL

Motion by Mr. Maxwell, second by Mrs. Huddleston, upon the recommendation of the Interim Superintendent of Schools, to accept and approve the following retirements, resignations, terminations, leaves and appointments: Personnel
Actions

To amend the appointment of Amanda Broughton (Teacher Aide) as follows:

At the September 15, 2020 BOE meeting Ms. Broughton was appointed as a Teacher Aide effective 9/1/2020 with a 10-month salary of \$17,500.00. This appointment was done in error per attached memo dated 10/6/2020 from Mrs. Radley and is to be corrected as follows: Amend Appt.
A.Broughton

To approve the appointment of Amanda Broughton to the following position:

Name:.....**Amanda Broughton**
Position:..... Temporary Part Time Teacher Aide
Type: 10 Month – student specific
Effective Date 9/1/2020
Probationary Period: 6 month
Certification: NA
Rate of Pay:..... \$12.50/hr.

Appr.appt.
A.Broughton
Temp. PT
Tea. Aide

To accept the resignation of Amanda Broughton as Temporary PT Teacher Aide effective October 21, 2020.

Accpt.Resign
A.Broughton
PT T.Aide

Ayes All – Motion Carried 6:0

To accept the retirement of Bonnie Boyd as Teaching Assistant effective October 10, 2020.

Accpt.Retire
B. Boyd
TA

Ayes All – Motion Carried 6:0

To approve the leave request of Emily Farquhar, Special Education Teacher, for the period beginning approximately December 7, 2020 for 12 weeks.

Appr. Leave
E.Farquhar

Ayes All – Motion Carried 6:0

To accept the resignation of Joanne Zilkowski as Teaching Assistant (1 Year), effective October 21, 2020.

Accpt.Resign
J. Zilkowski
TA (1 Yr.)

Ayes All – Motion Carried 6:0

To approve the leave request of Sabrina Edick as PT Teaching Assistant for the period October 21, 2020 through June 30, 2021.

Appr. Leave
S. Edick

Ayes All – Motion Carried 6:0

To accept the resignation of Karen Napolitano as LT Substitute Teacher-MS science, effective October 22, 2020.

Accpt.Resign
K.Napolitano

Ayes All – Motion Carried 6:0

To approve the probationary appointment of Anthony Dupuis to the following position:

Name:.....**Anthony Dupuis**
Position:..... Food Service Director I
Type: 10 Month
Effective Date 10/20/2020
Probationary Period: 6 Month – 4/20/2021
Salary:..... \$37,260.00

Appr.Appt.
A. Dupuis

To approve the appointment of Joanne Zilkowski to the following position, replacing B. Boyd:

Name:.....**Joanne Zilkowski**
Position:..... Teaching Assistant
Tenure Area:..... Teaching Assistant
Type: 10 Month
Effective Date: 10/21/2020
Probationary Period: NA – Tenured in this area
Certification: Teaching Assistant, Level III – 9/1/09
Salary:..... Step 20 of DTA Salary Schedule (\$25,200.00) + Course Credit (\$1,200.00)

Appr.Appt.
Teaching
Assistant

To approve the appointment of Sabrina Edick to the following position, replacing J. Zilkowski:

Name:.....**Sabrina Edick**
Position:..... Teaching Assistant - 1 Yr.
Tenure Area:..... Teaching Assistant
Type: 10 Month
Effective Date:..... 10/21/2020 – 6/30/2021
Probationary Period: NA – Tenured in this area
Certification: Teaching Assistant, Level III – 9/1/10
Salary:..... Step 15 of DTA Salary Schedule (\$22,400.00) + Course Credit (\$600.00)

Appr.Appt.
S. Edick
FT TA– 1 Yr

Note: Mrs. Edick shall be eligible to return to her position as Part Time Teaching Assistant at the conclusion of this appointment.

To approve the appointment of Timothy Zaleski to the following position:

Name:.....**Timothy Zaleski**
Position:..... Long Term Substitute Teacher
Reason:..... Replacement for MS Science Teacher
Tenure Area:..... NA
Certification: Permanent Certification – Mathematics 7-12 (9/1/1991)
Effective Date:..... 10/23/20 – 6/30/2021 or upon termination
Rate of Pay:..... 10/23/20 – 12/22/2020 – 39 days @ LT Sub rate of \$105.00/day
1/1/21 – 6/30/2021 – 1/200th of Step 9 of DTA Salary Schedule
(\$267.00/day) plus other DTA benefits as eligible

Appr.Appt.
T.Zaleski
LT Sub.
Teacher

To approve the appointment of Deborah Bilger to the following position:

Name:.....**Deborah Bilger**
Position:..... Lunch/Study Hall Monitor
Type: Hourly
Effective:..... 9/1/2020 – 6/30/2021
Rate of Pay:..... \$13.70/hr.

Appr.Appt.
D.Bilger
Monitor

To approve the appointment of Sarah Williams-Herringshaw to the following position:

Name:.....**Sarah Williams-Herringshaw**
Position:..... Lunch/Study Hall Monitor
Type: Hourly
Effective:..... 9/1/2020 – 6/30/2021
Rate of Pay:..... \$13.55/hr.

Appr.Appt.
S.Williams-
Herringshaw
Monitor

To approve the following appointment adjustment for bus driver, Dawn Moore:

Name:.....**Dawn Moore**
Position:..... Bus Driver (1200) - (This is a decrease from 1600 hr.)
Type: 10 Month
Effective Date 9/1/2020
Probationary Period: NA
Salary:..... \$24,408.00

Appr.Appt.
Adjustment
D. Moore
Bus Driver

To approve the following appointment adjustment for bus driver, Deborah Kapler:

Name:.....**Deborah Kapler**
Position:..... Bus Driver (1200) - (This is a decrease from 1600 hr.)
Type: 10 Month
Effective Date 9/1/2020
Probationary Period: NA
Salary:..... \$24,900.00

Appr.Appt.
Adjustment
D. Kapler
Bus Driver

To approve the appointment of Emily Krasko as substitute teacher/teaching assistant.

Appr.Appt.
E. Krasko

To approve the appointment of Jamie Brant as substitute teacher/teaching assistant.

Appr.Appt.
J. Brant

To approve the appointment of extraduty appointments for 2020-2021 as attached.

Appr.Appt.
Extraduty

To approve the non-contractual stipends for 2020-2021 as attached.

Approve
Non Contract
Stipends

Ayes All – Motion Carried 6:0

ADDITIONAL NON PUBLIC SCHOOL TRANSPORTATION REQUESTS FOR 2020-2021

Additional
Non Public
School
Transport.
2020-2021

Motion by Ms. Izzo, second by Mrs. Williams, to approve the following non public school transportation request for 2020-2021 effective 9/21/2020:

Tehya Claus for child:
Brynleigh Lamphere Grade K Mohawk Valley Christian Academy

Ayes All – Motion Carried 6:0

FUTURE MEETINGS

Future
Meetings

- Special Meeting – Monday, November 2, 2020
- Special Meeting – Wednesday, November 4, 2020
- Regular Meeting – Tuesday, November 17, 2020
- Special Meeting – Wednesday, November 18, 2020
- Regular Meeting – Tuesday, December 15, 2020
- Regular Meeting – Tuesday, January 19, 2021

ADJOURNMENT

Adjournment

Motion by Mr. Schmid, second by Mrs. Huddleston, to adjourn at 9:24 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen
District Clerk