

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 1-19-2021

Tuesday, December 15, 2020

Regular Meeting
In-person / No Public

James A. Green School

PRESENT:

S. Hongo, President
J. Williams, V. President
J. Schmid
R. Maxwell
C. Spofford (*via video-conferencing*)
M. Huddleston (*via video-conferencing*)

ABSENT:

J. Izzo

OTHERS PRESENT:

T. Kawryga
C. Chrisman
R. Leavitt
M. Primeau
J. Radley

PRESIDING OFFICER:

S. Hongo, President

In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted with only the board members and administrators present (as listed above), while social distancing and using facemasks. The meeting was accessible to the public through video-streaming.

The regular meeting was called to order at 6:00 p.m. in the High School Cafeteria.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge to the
Flag

MINUTES

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the minutes of November 17, 2020 (regular meeting) as presented.

Approve
Minutes
11/17/2020

Ayes All – Motion Carried 6:0

Motion by Mrs. Williams, second by Mr. Maxwell, to approve the minutes of November 18, 2020 (special meeting) as presented.

Approve
Minutes
11/18/2020

Ayes All – Motion Carried 6:0

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the minutes of December 3, 2020 (special meeting) as presented.

Approve
Minutes
12/3/2020

Ayes All – Motion Carried 6:0

CORRESPONDENCE

None

Correspond.

FINANCIAL

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the following financial items:

Approve
Financial
Items

That General Fund Schedule #A-21 in the sum of \$3,251.50; General Fund Schedule #A-23 in the sum of \$599,602.59; and School Lunch Fund Schedule #C-7 in the sum of \$7,593.36 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve
Payment of
Warrants

To accept the Treasurer's Report for November, 2020 as presented.

Acpt.Treas.
Report 11/20

Ayes All – Motion Carried 6:0

REPORTSElementary School Report – Mrs. Chrisman – Attached

Mrs. Chrisman spoke to the question of “live instruction” versus “recorded instruction” and the impact on scheduling.

High School Report – Mrs. Leavitt - Attached

Mrs. Leavitt spoke regarding the SAT (Scholastic Aptitude Test) results and noted that DCS is right on target with the national average results.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Mr. Zilkowski noted that in order for sports to resume, the district will need to return to in-person instruction first.

Buildings & Grounds Report – Mrs. Radley - AttachedTransportation Report – Mr. Stack – AttachedRevenue Analysis/Expenditure Analysis Reports for November 2020 – Mrs. Radley – Attached

Motion by Mr. Maxwell, second by Mrs. Williams, to accept the above reports as presented.

Ayes All – Motion Carried 6:0

OLD BUSINESSa. BOE Policies for 2nd Reading and Adoption

Motion by Mr. Maxwell, second by Mrs. Williams to adopt the following Board Policies:

- 1) Policy No. 5304 – Information Security Breach Policy
- 2) Policy No. 5306 – Protection of Student, Teacher and Principal Personal Information (Data Security and Privacy)
- 3) Policy No. 7006 (Replaces 7110) – Student Attendance
- 4) Policy No. 7201 – Child Abuse in an Educational Setting
- 5) Policy No. 8201 (Replaces 8450) – Homebound Instruction

Ayes All – Motion Carried 6:0

NEW BUSINESSa. Resolution and Declaration and Appropriation of Contingent Expense and Emergency

Motion by Mr. Schmid, second by Mrs. Williams, to adopt the following resolution:

WHEREAS, the bus lift at the Dolgeville Central School District bus garage has decayed and requires immediate reconstruction to accommodate safe operation, vehicle repair and inspection; and

WHEREAS, pursuant to NYS General Municipal Law 103(4) the Board of Education of Dolgeville Central School District (the “District”) in consideration of the opinion of architect SEI Design Group regarding their recommendation for the immediate reconstruction of the lift to restore it to safe operating condition; declares the reconstruction of the bus lift as an emergency project;

WHEREAS, the emergency project is essential for the protection of the health and safety of the staff and students and for the protection of the District’s property; and

Reports

Elem. Rept.

HS Rept.

Dean/AD

Build/Grounds

Transport.

Rev/Expend.
Report

Accpt.
Bld. Reports

Old Business

Policies
2nd Read
Adoption
Review

New Business

Adopt
Resolution
Contingent
Expense
Emergency
Capital
Project
Bus Lift

WHEREAS, the District is the lead agency with regard to the proposed project under the provisions of SEQRA.

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The District declares that the necessary repair of the bus lift is a SEQR Type II Action requiring no further review;
2. The district hereby finds the repair of the bus lift as essential for the protection of the health and safety of the staff and students and for protection of the District's property, requires immediate action which cannot await competitive bidding and hereby declares the project to be an ordinary contingent expense (hereinafter "Project") and authorizes an Emergency Capital Project for approximately \$35,000 to remedy the existing conditions.
3. The Superintendent and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid, if applicable.
4. This Resolution shall take effect immediately.

Vote: S. Hongo – Aye
J. Williams – Aye
J. Schmid – Aye
C. Spofford – Aye
M. Huddleston – Aye
R. Maxwell – Aye
J. Izzo – Absent

Motion Carried.

b. BOE Policies for 1st Reading and Review

- 1) Policy No. 0010 – Code of Ethics for All District Personnel
- 2) Policy No. 0015 – Non Discrimination in Public Accommodations
Regulation No. 0015.1 – Report of Possible Harassment, Bullying or Discrimination
Regulation No. 0015.2 – DASA Incident Reporting Form
- 3) Policy No. 0016 – (Replaces a portion of 5692) Instruction and Employment of HIV Infected Individuals
- 4) Policy No. 0020 – (Replaces 6540) Indemnification and Defense of Employees
- 5) Policy No. 0021 – (Replaces 5640) Tobacco, Nicotine and E-Cigarette Use Prohibited
- 6) Policy No. 1101 – Records Management and Access
- 7) Policy No. 5304 – Information Security Breach
Regulation No. 5304.1 – NYS Security Breach Reporting Form
- 8) 8) Policy No. 5306 – Protection of Student Teacher and Principal Personal Information (Data Security and Privacy)
- 9) Policy No. 6005 – Prohibition of Discrimination and Harassment Including Sexual Harassment in Employment

c. Accept Donation

Motion by Mr. Maxwell, second by Mrs. Williams, to accept the donation of thermal laminating pouches, Astrobrights colored cards, binder pencil pouches, clear 200-piece universal thermal and cardstock to the Elementary School from Tracy Fredericks via DonorsChoose.org with an estimated value of \$135.00.

Accept
Donation
School
supplies
T.Fredericks
Donors
Choose.org

Ayes All – Motion Carried 6:0

d. Approve Memorandum of Agreement

Motion by Mr. Schmid, second by Mrs. Williams, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and CSEA, Local 1000 AFSCME, AFL-CIO Dolgeville Central School Unit #7109 of Herkimer County Local 822 ("CSEA") dated December 15, 2020 as attached (to address the furlough of certain employees). The Memorandum of Agreement will expire on January 8, 2021 unless further extended by the parties.

Approve
Memo of
Agreement
DCSD
CSEA

Ayes All – Motion Carried 6:0

INFORMATION ONLY

a. Energy Performance Contracts by Public School Districts and BOCES – Attached

Information
Only

BOARD FORUM

The board members offered the following comments during Board Forum:

Board Forum

- Congratulations to our students on the Honor Roll, High Honor Roll and Principal’s Lists.
- Thank you to Mrs. Williams of the Dolgeville Youth Commission and to Mrs. Hemmerich (Elem. School Nurse) for collecting Christmas gifts for needy children.
- Thank you for donations received from DonorsChoose.org facilitated by Mrs. Fredericks.
- Thank you to the administrators, teachers and staff on handling the COVID situation.
- Congratulations to our scholar athletes.
- The declining enrollment at BOCES is a concern. Mrs. Sherwood will be working with the districts to see what can be done with decreasing revenues.
- Thank you to Mrs. Sherwood and her team for serving as consultant for the Supt. Search
- Thank you to all the parents that are juggling so many things with COVID and thank you to the principals and teachers for all that they do.
- Thank you to the administration and teaching staff on working to get our students the education they deserve. Thank you to Mr. Kawryga – we appreciate having you here.
- Happy Holidays to everyone.

EXECUTIVE SESSION

Motion by Mrs. Williams, second by Mr. Maxwell, to enter executive session at 7:11 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s).

Enter
Executive
Session

Ayes All – Motion Carried 6:0

Motion by Mr. Maxwell, second by Mrs. Williams, to return to regular session at 7:42 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 6:0

CSE/CPSE MINUTES AND RECOMMENDATIONS

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the CSE/CPSE Minutes and Recommendations covering the period 11/13/20 through 12/11/20 as attached.

CSE/CPSE
Min. & Rec.
11/13/20 -
12/11/20

Ayes All – Motion Carried 6:0

PERSONNEL

Motion by Mr. Maxwell, second by Mrs. Huddleston, upon the recommendation of the Interim Superintendent of Schools, to accept and approve the following retirements, resignations, terminations, leaves and appointments:

Personnel
Actions

To grant to Robert Gridley, bus driver, nine (9) days of unpaid leave for the period December 1, 2020 through December 11, 2020.

Unpd.Leave
R. Gridley

To grant to Frederick Herringshaw, bus driver, nine (9) days of unpaid leave for the period December 1, 2020 through December 11, 2020.

Unpd.Leave
F.Herringshaw

To accept the retirement of Evelyn Pierce, Food Service Worker/Cashier, effective August 31, 2021.

Accpt.Retire.
E. Pierce

To approve the appointment of Richard Salamone as substitute teacher/TA.

To approve the appointment of extraduty coaching positions for 2020-2021 (winter sports season 2) as attached, contingent upon COVID-19 restrictions:

Appr.Appts.
Extraduty
Winter 20-21

Ayes All – Motion Carried 6:0

FUTURE MEETINGS

Future
Meetings

Regular Meeting – Tuesday, January 19, 2021

Regular Meeting – Tuesday, February 9, 2021

Regular Meeting – March 16, 2021 – Budget Review

Regular Meeting – April 20, 2021 – Budget Adoption – Tenure Celebration

Special Meeting – April 21, 2021 – BOCES Budget Adoption – Top Senior Dinner

ADJOURNMENT

Adjourn
Meeting

Motion by Mr. Maxwell, second by Mrs. Williams, to adjourn the meeting at 7:44 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen

District Clerk